



الغرفة الإسلامية للتجارة والصناعة والزراعة

Islamic Chamber of Commerce, Industry & Agriculture
La Chambre Islamique de Commerce, d'Industrie et d'Agriculture

No. 73-TPS/(MF)/0341

Karachi, July 31, 2012

Mr. Toshihiro Tanaka
Country Director
United Nations Development Programme (UNDP)
4th Floor, Serena Business Complex, Khayaban-e-Suhrawardy
ISLAMABAD.
Email: sajida.awan@undp.org

Dear Sir,

**Sub: PGTF's Financial Contribution Towards the organization of the
2nd Training Program on Microfinance Sector Development for OIC Countries
held in Kingdom of Bahrain on 25-26 June 2012**

On the successful conclusion of the 2nd Training Program on Microfinance Sector Development for OIC Countries, held in Kingdom of Bahrain from 25th – 27th June 2012, the General Secretariat of the Islamic Chamber wishes to take this opportunity to extend its profuse thanks to PGTF/UNDP for the generous financial contribution towards the organization of the said Training Program. We are pleased to submit herewith the Report and Recommendations of the Training Program.

We are pleased to submit herewith the completed account of the said operation and statement of expenditure incurred from the PGTF contribution alongwith a PDF copy of the receipts, invoices, air-tickets and passport copies of all the beneficiaries. The original documents are being sent to your office by courier.

We wish to inform you that the total expenses incurred from the PGTF contribution is US\$23,238/= out of the amount received from UNDP US\$ 23,400/=. Hence, the balance amount of US\$162/= is being transferred to UNDP's account.

We once again highly appreciate PGTF/UNDP's kind cooperation and support for the organization of the said Training Program and look forward to joint organization of future events as well, based on our common objectives.

With best regards,

Yours sincerely,
Assistant Secretary General for Coordination



- cc. 1) **Mr. Yiping Zhou**
Director, SUSSC-UNDP, Email: yiping.zhou@undp.org;
2) **Mr. Edem Bakhshish**
Programme Management Specialist, SUSSC-UNDP Email: edem.bakhshish@undp.org;
3) **Mr. Dorian Lelaj**, SUSSC-UNDP, Email: dorian.lelag@undp.org

Encl. as mentioned above.

ana@undp-ltr

2nd Training Program on Microfinance Sector Development for OIC Member Countries
Kingdom of Bahrain, 25-27 June 2012

Statement of Expenditures submitted to PGTF/UNDP

S.No.	Country	Ticket Cost (US\$)
Participants:		
(1)	Afghanistan	900.00
(2)	Bangladesh	915.00
(3)	Jordan	480.00
(4)	Kuwait	463.00
(5)	Malaysia	1,174.00
(6)	Malaysia	1,174.00
(7)	Oman	338.00
(8)	Pakistan	484.04
(9)	Saudi Arabia	455.00
(10)	Tajikistan	1,276.00
(11)	Turkey	762.00
(12)	UAE	180.00
(13)	Uzbekistan	1,361.00
(14)	Yemen	418.00
(15)	Yemen	418.00
Consultants:		
(1)	Chief Trainer	505.32
(2)	Co-Facilitator	611.70
Organizer:		
(1)	Organizer-ICCIA (3 persons)	1,627.66
Total cost of Air-tickets		13,542.72

Summary of Expenditures:

Cost of Air-tickets	13,542.72
Hotel Accommodation & one meal per day (Dinner)	7,058.67
Consultant's Fees	2,000.00
Miscellaneous Exp	636.85
Total Expenditure incurred from PGTF funds	23,238.24
Amount Received from PGTF (90%)	23,400.00
Balance (to be refunded to PGTF)	(161.76)

Assistant Secretary General for Coordination

